

INCORPORATED VILLAGE OF LAUREL HOLLOW

1492 Laurel Hollow Road, Syosset, NY 11791

(516) 692-8826 ~ fax (516) 692-4198 ~ www.laurelhollow.org

Application for TEMPORARY STRUCTURE Permit Pursuant to Chapter 22

To be completed by Village

Received: _____

Reviewed: _____

Approved: _____ Superintendent of Buildings

Date of Application: _____ Issue Date _____ Expiration Date: _____

With modification? no yes

Owner: _____
(name, address & telephone number)

Applicant: _____
(name, address & telephone number)

Location: _____
(give house number, street name, distance from nearest cross street)

Section: _____ Block: _____ Lot(s): _____

Contractor: _____
(name, address & telephone number)

Contact Person: _____
(name) (phone number)

- Application for:
- Tent
 - Canopy
 - Other Temporary Structure

Size of Temporary Structure: _____

Nassau County Fire Marshal Permit #: _____ (copy must be attached)

Proposed Date(s) Temporary Structure will be on-site: _____

A DIAGRAM MUST BE ATTACHED WITH SETBACKS SHOWN

PROPERTY OWNER MUST SIGN WHERE INDICATED BELOW

The applicant must sign at "signature of person making application". If applicant is other than owner the owner must complete the authorization (in italics) and both the owner & applicant must sign in front of a Notary Public.

AUTHORIZATION OF OWNER:

I, _____ owner of record of premises located at _____
do hereby authorize _____ as agent to file an application for the work specified herein.

State of New York }
} ss.:

County of }
Sworn to before me this _____ day of _____, 20____

Notary Public

(signature of owner)

_____ being duly sworn, deposes and says that (s) he is a) Owner of Record, b) Agent of Owner, or c) authorized officer of corporate owner (circle one) of the property at _____ and that all statements made in this application to the best of my knowledge are true and correct.

In consideration of the granting of the permit requested and approval of plans the applicant agrees to comply with all rules and regulations of the Tree Code, Zoning Ordinance and Building Code, any deed restrictions and with every other provision of the Ordinances of the Village of Laurel Hollow, and with every other provision of the law relating to the work outlined herein.

State of _____ }
} ss.:

County of _____ }
Sworn to before me this _____ day of _____, 20____

Notary Public

(signature of person making application)

M. Temporary Structures

1. Legislative findings. The Board of Trustees finds that temporary structures are being placed on private property and are being used for long-term storage. The Board of Trustees seeks to regulate temporary structures to preserve and enhance the character of the neighborhoods throughout the Village, to strengthen enforcement of the storage of outdoor refuse, to promote the desirable use of land, and to protect public health, safety, and general welfare.
2. Definitions. A "temporary structure" is an assembly of materials forming a shelter, building, or enclosure to protect people, products, material, equipment, or inventory not covered by the building permit system under this Chapter 22 of the Village Code. A "tent" is a structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects. A "canopy" is a structure, enclosure or shelter constructed of fabric or pliable materials supported by any manner, except by air or the contents it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.
3. Applicability. This section 22-4(M) shall apply to all zoning districts within the Village. This section 22-4(M) shall not apply to temporary structures, such as recreational canopies or tents, where the footprint is 400 square feet or 200 square feet or less, respectively. This section 22-4(M) shall apply to all other temporary structures, including construction or storage containers, and site office trailers.
4. Permit application. Applications shall be made to the Village Building Inspector. Upon review of such application and payment of any fee required, the Building Inspector will issue, issue with modifications, or deny such permit. Such application will be in such form as adopted by the Board of Trustees by resolution.
5. Duration of permit. Permits for tents or canopies will authorize their placement for a maximum of 30 days. Permits for other temporary structures shall be in force for a maximum of 90 days and may be extended by application to the Building Inspector. It shall be at the sole and unfettered discretion of the Building Inspector to renew or deny such an extension request. The temporary structure shall be removed upon the expiration of the permit.
6. Location and size. All temporary structures shall adhere to the setbacks required for accessory structures as set forth in Chapter 145 of the Village Code.
7. Fees. Fees for permits authorized hereunder shall be established by resolution of the Board of Trustees.
8. Compliance for existing temporary structures. All temporary structures in place as of the effective date of the filing of this section shall have one year from the filing date of this section to obtain a permit for an existing temporary structure.